

Call Transfer

If A and B are on a conversation and B may want A to transfer the call to C, three ways could be used to transfer the call: **Blind Transfer, Attended Transfer, and Semi-Attended Transfer.**

Blind Transfer:

- A press TRAN Button or Transfer softkey to put B on hold followed with dialing C and pressing the Transfer softkey to call out.
- A would be on hold and the LCD would display as Transferred. A could press the Cancel softkey button to be disconnected from the call.
- If C picks up the phone call, B would be able to talk to C.

Semi-Attend Transfer:

- A press the TRAN button or Transfer softkey to put B on hold followed with dialing C and pressing the OK or SEND button to call out.
- While C is ringing, A hang up or press the Transfer softkey. Then A will turn to the hold status, and the LCD will display as Transferred
- A will be disconnected from the call, when C pick up, B can talk to C

Attended Transfer:

- A press TRAN Button or Transfer softkey to put B on hold followed with dialing C and press the OK or SEND button to call out
- After C answered it, A and C can have a private conversation without B, then A press Tran button to complete the transfer
- A will be disconnected from the call. B can talk to C

Menu Instruction

Sub-Menu	Description
Status	User can check the status of IP phone: IP address, MAC, Firmware, etc.
Features	Forward, Call Waiting, DSS Keys, Key as Send, Hot Line, Anonymous Call, Auto Redial, DND Code, etc.
Directory	It shows the Local Directory, Blacklist and Remote Phonebook etc.
History	Call history are shown here: Local History and Network Call Log.
Messages	Allowing the users to check and edit the Voice Mail and Text Message.
Setting	Some Basic Settings as Language, Time & Date, Time & Date Format, DHCP Time and Ring Tone, etc. And some Advanced Settings as Accounts, Network, Phone Setting, Reset to factory, SetPassword, Set AES Key and Auto Provision, ect.
Display	User can configure the Wallpaper, Screensaver, Theme and Backlight, etc.
App	Users can manage some applications.

The manual is only for reference, please take the object as the standard.
We reserve the right to improve or change the product and the user guide without notice.
You can download the latest user manuals from our website:
<http://www.yealink.com/index.php/Support>

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Reference

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Making a Call

You can make a call by pressing the Speaker/Line key or picking up the handset.

- **Dial number directly:** Dial the number directly, press Send soft key
- **Dial from Pool:** In dial-up interface, press Pool soft key, use the navigation key to highlight your choice, choose the corresponding option, select a record, then press the Send/Dial button to call out
- **Redial:** Press RD button to enter the Dialed Calls interface, and then choose a record to dial out. During the conversation, you can alternate between Headset, Handset and Speakerphone by pressing the corresponding buttons or picking up the handset

Answering a Call

Answering an incoming call in the following ways:

- If you are not on a call/conversation, lift the handset, or press the Speaker button/Answer soft key to answer with the speakerphone, or press the headset button to answer with the headset.
- If you are already on a call/conversation, press Answer soft key to answer the call, or press the Reject soft key to refuse it.

Muting a Call

- Press MUTE button to mute the call during a conversation, the power indicating LED will blink
- Press MUTE button again to unmute the call

Volume Adjustment

- During the call, you can press the volume adjustment bars to adjust the volume

Putting a Call on Hold

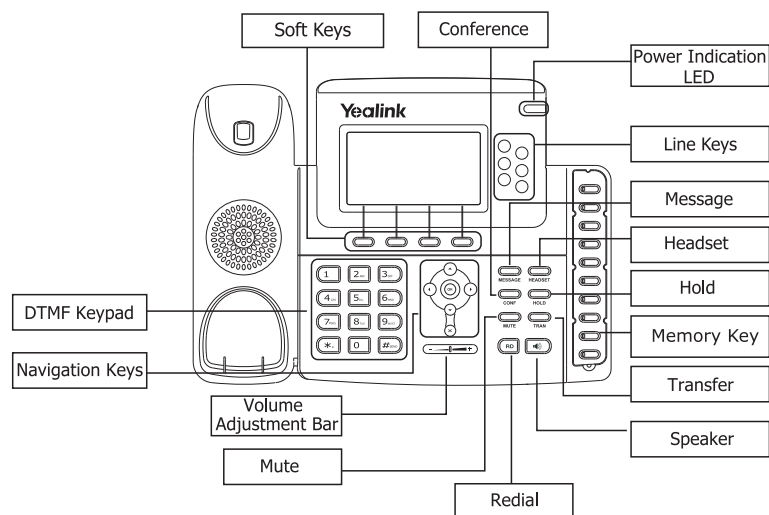
- Press the HOLD button or Hold soft key to put your active call on hold and then the corresponding line key will blink
- If there is only one call on hold, press the Resume soft key or Hold button to retrieve the call
- If there are more than one call on hold, use the Up/Down navigation key to highlight the call, then press the Resume soft key or Hold button to retrieve it

Local Conference Call

- Press the Conf soft key during an active call.
- The first call is placed on hold. You will hear a dial tone. Dial the number to conference in, then press the Send soft key.
- When the call is answered, you can have a private conversation at first. And then press the CONF button, the conference call will include you and the other two parties.
- During the conference, press the Split soft key to split the conference into two hold lines, and press the Resume soft key to resume the chosen call respectively.
- When you press the hold key, the conference will be on hold.
- Hang up to disconnect all parties.

Call Forward

- Press Menu->Features->Call Forward->Enter
- There are 3 options: Always Forward, Busy Forward and No Answer Forward
- Choose one of them and enter the number you want to forward. If you choose "No Answer Forward", you should also set the "After Ring Times" option. Then press the Save softkey to save the changes



LEDs

Table 1 Memory Key set to BLF

LED Status	Description
Steady green	The monitored account is in idle status
Blinking red	There is an incoming call to the monitored account
Steady red	The monitored account is on an conversation
Off	It is inactive as BLF

Table 2 Line Keys

LED Status	Description
Steady green	The account is active
Blinking green	There is an incoming call to the account, or there is call on hold
Off	The phone is in idle status whether registered/unregistered

Table 3 Power Indication LED

LED Status	Description
Steady green	Power on
Blinking green	An incoming call to the device, or call on mute
Off	Power off

Table 4 Line Keys set to BLF

LED Status	Description
Steady green	The monitored account is in idle status
Fast blinking green	An incoming call to the monitored account
Slow blinking green	The monitored account is on an conversation
Off	It is inactive as BLF